



CONSTITUTION

Article I – Name

The name of this club shall be Sharon 4-H Club.

Article II – Purpose

The purpose of this 4-H Club is to provide learning experiences and opportunities for youth that will help them grow and develop to their fullest potential.

Article III – Membership

Section 1. A club member must be in third grade and may continue in the 4-H Club through the next 4-H year following their graduation from high school.

Section 2. Open to any youth within grade parameter – regardless of that person's race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, marital or parental status.

Section 3. The following requirements must be met to be officially recognized as a 4-H club in Walworth County, Wisconsin:

- Club must have a name
- Five or more youth
- Adult leadership that has been approved through the Youth Protection Program
- Educational plan which meets the purposes of the 4-H program
- Youth involvement in leadership and decision-making
- Meet on a continuing basis
- Submit financial record and audit report to Walworth County UW-Extension Office once each year

Article IV – Officers

The officers of this club shall be a president, vice-president, recording secretary, treasurer, reporter, corresponding secretary, sunshine officer, photographer, scrapbook officer, two flag bearers.

Article V – Amendments

The constitution may be amended by a (simple or 2/3) majority vote of the total membership at any regular meeting (optional – provided notice of such amendments shall have been given at a previous meeting.)

Article VI – Club Leadership

The club shall be under the direction and guidance of local club leader(s). Open to all adults regardless of that person's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital or parental status. All adult volunteers are required to participate in the Wisconsin 4-H Youth Protection Program. There shall be such assistant leaders, project leaders and youth leaders as are needed to properly advise and assist in carrying on the various projects and in conducting the club program.

Article VI – Dissolution Clause

Upon dissolution of the Sharon 4-H Club, any assets remaining shall be conveyed to a 4-H Youth Development program or 4-H Youth Development Foundation as selected by the affirmative vote of the majority of association members entitled to vote.

BY-LAWS

Article I – Election of Officers

- Section 1.** Members nominate themselves or other members.
- Section 2.** The officers shall be elected by ballot at a regular (August) meeting designated for the purpose.
- Section 3.** All members are eligible to vote.
- Section 4.** Ties for election of office are to be broken by a vote of the Sharon 4-H Club President.
- Section 5.** If an officer cannot fulfill the term, a vote of the membership will be held at the next monthly meeting.

Article II – Duties of Officers

The president shall preside at all club meetings. In the absence of the president, the vice-president shall preside. The recording secretary shall keep a record of all proceedings of the club. The treasurer shall receive and take care of all money belonging to the club and shall pay it out upon order of the president and general leader(s) and shall keep an accurate record of all money received and paid. The club reporter will serve as public relations officer and shall prepare news reports of the club's meeting and activities and send them to the local papers as occasion demands. Other officers will complete their duties as asked. All officers are invited to attend club and county officer meetings.

Article III – Regular Meetings

The regular meetings of this club will be held from 7:00 p.m.-8:15 p.m. on the second Monday of each month.

Article IV – Quorum

A majority of the members of the club will constitute a quorum. A quorum must be present when important business is transacted.

Article V – The Club Year

The 4-H year is from October 1 to September 30. The fiscal year is from July 1 to June 30.

Article VI – Rules of Order

Robert's Rules of Order shall govern the meetings of the club.

Article VII – Club Reporting

Annually, the Sharon 4-H Club will submit the Financial Audit Report and 4-H Club Calendar to the Walworth County UW-EX Office.

Article VIII – Additional Club Policies

2015 Sharon 4-H Club By-Laws

1. 4-H Club dues must be paid when enrollments are handed in for the club to accept enrollment.
2. Must attend three meeting by fair entry due date in June, otherwise the member will not be allowed to exhibit a project at the Walworth Co. Fair.
3. During club meetings at the Sharon Community School, no persons will be allowed in the hallways during the meetings or they will be asked to leave.

2015 Walworth Co. 4-H Expectations

1. Join an area 4-H club. Most Walworth County 4-H Clubs are community-based, and members may take any of a variety of projects. Club members and leaders work together to set club policies, to determine club membership fees, and to determine meeting dates and frequency.
2. Select one or more projects that are suited to member interests, abilities, and age. (First-year 4-H members in grade 3 or 4 are encouraged to take the Exploring 4-H project.)
3. Attend at least 50% of your 4-H club meetings, and follow club guidelines.
4. Participate in club activities, including at least one community service project annually.
5. Complete and turn in a 4-H Record Book each year. Note: PPR and MPE-A forms are *required* of all members. These must be submitted in the green record book covers. Clubs may require additional records for individual projects. (Members who fail to submit a record book as required will not receive their fair premium monies and will not be allowed to re-enroll the following year.)
6. Meet 4-H project requirements. Many project committees hold orientation and subject matter meetings each year. Some projects have mandatory meeting attendance requirements. Check with a project leader, check the web site, or contact the UW-EX Office to find out what's required for your projects.
7. Exhibit your completed 4-H project. This may be done at the Walworth County Fair, at a 4-H club meeting, or at another event approved by your club's general leader.

8. Read each issue of the 4-H newsletter (*4-H Newsclip*), and participate in the programs that interest you.
9. Do the majority of 4-H project work yourself.



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