



## 2018-2019 WALWORTH COUNTY 4-H AWARDS POLICY

Recordkeeping is a valuable life skill. It allows individuals to chart progress towards accomplishing goals and measure both short and long-term growth. All 4-H members are encouraged to complete a 4-H Record Book. Those interested in earning awards must complete a 4-H Record Book.

### Requirements for County-level 4-H Record Book Award Eligibility

4-H members who are interested **in being recognized** for the 4-H project and activity accomplishments they've documented must create a 4-H Record Book following the guidelines for each award below. The record book components should be in the order that they are listed below. All Record Book submissions should be in a binder or report cover when turned into the local club leader at the time specified by them.

- **Pin: Platinum/Gold/Silver/Bronze**
  - Record Book
    - Cover
    - Introduction Page
    - Permanent Participation Record(only points)
- **Date Bar**
  - Record Book
    - Cover
    - Introduction Page
    - Permanent Participation Record
    - A minimum of 1(one) grade based record form
- **Youth Leadership Award**
  - Date Bar Requirements
    - Plus project record form for the Youth Leadership Project and/or Youth Leadership Records for all youth leader project efforts
- **Outstanding Achievement**
  - Date Bar Requirements
    - Outstanding Achievement Application
- **Community Service**
  - Date Bar Requirements
    - Community Servant Award Application
- **Florence Sweno 4-H Club-level Leadership Award**
  - Date Bar Requirements
    - Florence Sweno Award Application
- **Elaine Papke Memorial Foods Award**
  - Record Book
    - Cover
    - Introduction Page
    - Permanent Participation Record
    - Grade based record forms for relevant projects and Youth Leader record forms
    - Youth Leadership forms
  - Elaine Papke Memorial Foods Award Application

## 4-H Record Forms

Walworth County 4-H Record Book forms are available as both hard copies and digitally. Hard copies are distributed to member-families in the spring each year by club organizational leaders (who have requested them). After that, they can be picked up in the Walworth County Extension office, or you can print them from home. Forms will be available at:

<https://walworth.extension.wisc.edu/4-youth-development/record-keeping/>. Forms include:

- **Record Book Cover** (1<sup>st</sup> year of membership and as needed)
- **County Intro Page** (one per member every year)
- Current **4-H Awards Policy** (one per member every year)
- **Permanent Participation Record—PPR** (one per member per 4-H career)
- Current **4-H Project Report forms for grades 3-5; 6-8; or 9-13** (one per project area per year—all projects). Project areas are listed on the forms, themselves.

The *Beef, Dairy, Goats, Poultry, Rabbits, Sheep, and Swine projects* have additional income/expense and/or animal identification/breeding documentation that may be placed in the 4-H Record Book: These forms are available at <https://walworth.extension.wisc.edu/4-youth-development/record-keeping/> and are due to the appropriate Junior Department Superintendents or their committees during fair week. Refer to the instructions at the top of the individual forms for specific instructions for your project area.

- **Youth Project Leader Report** (one for each project area member was a youth project leader in each year)

## Year-end Record Book Procedures

- Completed 4-H Record Books being submitted for recognition are due to your Club Leader. Club Leaders set their own turn-in deadline.
- The Walworth County 4-H Awards Committee and designated volunteers will meet to select award winners. Those winners will be honored at the annual Junior/Senior Leaders' Association Banquet.
- Date bar and pin recipients will receive their awards during the club recognition programs.
- 4-Hers, grades 10-13, will automatically be considered for the *4-H Key Award* if they turn in a *Date Bar Record Book*. Members may receive this award once in their 4-H career. Recipients must have at least three years of experience in 4-H and one year as a youth leader.

## Awards You Can Nominate Yourself For

- **Outstanding Achievement Awards** (\*Requires a special application.)  
Up to four winners chosen annually in each of five grade categories: grades 3-4, 5-6, 7-8, 9-10, and 11-13. A member may only win once in each grade category.
- **Youth Leadership Awards** (\*Requires Date Bar eligible Record Book plus relevant leadership records)  
One intermediate (grades 6-8) and one senior (grades 9-13) *Youth Leadership Award* may be awarded in each of three project area groups annually: *Agriculture, Home Economics, or Miscellaneous*. To qualify, members must...1) have been a youth leader for at least two years (including this year) AND 2) have obvious and well-outlined evidence of leadership activity in the project area. 4-Hers are considered Youth Leaders when they enroll either in the *Youth Leadership Project* or as a project-area Youth Leader. A member may only win once per project area group per age division. A member may not win this award the same year he/she wins an *Outstanding Achievement Award*.
- **Elaine Papke Memorial Foods Award** (\*Requires a special application.)
- **Florence Sweno 4-H Club-level Leadership Award** (\*Requires a special application.)
- **Cornelison 4-H Arts & Communications Award** (\*Requires a special application.)
- **Wisconsin 4-H Foundation Community Servant Award** (\*Requires a special application.)