



November 2019

WALWORTH COUNTY 4-H SENIOR LEADER’S ASSOCIATION MEETING AGENDA

Monday, November 25, 2019 @ 7:00 p.m.

Government Center

Food Donations for the Walworth County 4-H Food Frenzy Food Drive will be accepted through the conclusion of the Association meetings this month. If you have peanut butter, jelly, pasta, or holiday food products to contribute on behalf of yourself or your club/group, please plan to bring them to this meeting!

OPENING ACTIVITIES

- Call to Order – Ray Schilz
- Approval of Minutes/Correspondence – Diane DeBaere
- Treasurer’s Report – Kristi Plenty
- Sunshine Report – Letha Kuecker
- UW-Madison Division of Extension Report
- Committee Reports: HOP, Junior/Senior Leaders’ Banquet, Awards

Mixer: Fall Forum Adult Delegates (Caroline Cornelison, Rita VanSchyndel, Rachelle Haacker)

UNFINISHED BUSINESS

- Fall Forum Recap (delegation)
- Mixer/Activity/Hot Topic Sign-up for 2019-2020
- Kids College Presenter Sign-up
- Other?



NEW BUSINESS

- 4HOnline Update (Susan Clark)
- Program Planning for 2020
- Next Meeting:
 - Activity: Flame Throwers 4-H Club
 - Guest Speaker: UW-Madison Division of Extension Office of Access, Inclusion, & Compliance
- General Club/Group Reports
 - Food Preservation
 - International
 - Others?
- Key Leader Approvals
- Other?

ADJOURNMENT

ANNOUNCEMENTS

Next Senior Leaders’ Meeting – January 27, 7:00 p.m. at the Government Center

Next 4-H Executive Board Meeting – January 15 at 7:00 p.m. at the Government Center *(Junior Leaders to Lead)*

SENIOR LEADERS' ASSOCIATION OFFICERS

<u>Name</u>	<u>Email</u>	<u>Home Phone</u>	<u>Cell Phone</u>
Ray Schilz, President	razor.schilz@gmail.com.....		262-949-7294
Lisa Brockman, Vice President	lidon90@yahoo.com.....		414-303-1422
Diane DeBaere, Secretary	dlccountrygirl54@yahoo.com	262-248-8354	262-581-6594
Kristi Plenty, Treasurer	plentypak@sbcglobal.net.....	262-740-1108	262-949-8674
Renee Rieck, NE District Rep.....	henningfeld@gmail.com.....		262-475-4061
Linda Giorno, NW District Rep	lgiorno@gmail.com		262-903-0301
Caroline Cornelison, Cent Dist Rep.....	toddcaro@elknet.net	262-742-4315	262-949-0647
Ashley VanSchyndel, SE District Rep.....	akvan06@hotmail.com		262-210-6229
Jennifer Schell, SW District Rep.....	jjschell79@gmail.com		262-745-0866
Letha Kuecker, Sunshine	rclmk65@elknet.net	262-723-2440	262-949-0815

JUNIOR LEADERS' ASSOCIATION OFFICERS

Maya Ehlen, President	ehlenmay000@students.elkhorn.k12.wi.us		262-949-9029
Bobbie Neal, Vice President	bobbiejeanneneal@gmail.com.....		262-812-7884
Amanda Harder, Secretary.....	pastortodd101@gmail.com.....		262-233-0286
Josiah Harder, Treasurer	pastortodd101@gmail.com.....		262-233-0330
Milli Meiners, Reporter	jammeiners@ymail.com.....		262-777-1850
Mason Meiners, Parliamentarian	jammeiners@ymail.com.....		262-777-1850
Mason Meiners, NW District	jammeiners@ymail.com.....		262-777-1850
Gina Henningfeld, NE District Rep.	henningfeld1975@yahoo.com.....		262-642-9484
Hailey Rieken, Central Dist Rep.....	crowdedacre@yahoo.com		262-903-8436
Connar Schell, SW District Rep	jjschell79@gmail.com		262-745-0866
Kylie Kundert, SE District Rep	dmtjbk1124@genevaonline.com.....		262-248-1911

COUNTY 4-H DISTRICTS

Southwest	Northwest	Central	Southeast	Northeast
Big Foot Pioneers 4-H	LaGrange 4-H	Elkhorn 4-H	Flame Throwers 4-H	Lake Beulah 4-H
Sharon 4-H	Richmond 4-H	Harvesters 4-H	Linn 4-H	Lyons 4-H
Walworth 4-H	Whitewater 4-H	Lakeland 4-H	Springfield 4-H	Spring Prairie 4-H
		Ridge Prairie 4-H		Troy Center 4-H
		Sugar Creek 4-H		
		Valley View 4-H		

ROTATION OF DISTRICT RESPONSIBILITIES

Listed below is a list of district responsibilities for the following countywide events:

Year	Awards Packaging & Distribution Prep	Senior Leaders from District Banquet Planning	Junior Leaders from District Banquet Decorations	County-Wide Cloverbuds/Exploring Workshop
2019	Southwest	Southeast Northeast	Southeast Northeast	Central Northwest
2020	Southeast	Northeast Central	Northeast Central	Northwest Southwest

Walworth County Senior Leaders' Association Minutes

October 28, 2019

Government Center

The meeting was called to order by President Ray Schilz and was followed by the pledges. Jennifer Schell made a motion, seconded by Janice Schilz, to accept the minutes as printed. Motion carried. Diane DeBaere made a motion, seconded by Ray Schilz, to accept the Treasurer's Report. Motion carried. Letha Kuecker gave the Sunshine Report: she sent "thinking of you" cards to Carol Desing and Bonnie Kruiuzenga and a wedding card to Dan and Debbie Harris.

UW-Madison Division of Extension Report

Important Dates:

- Nov. 28-29 Extension Office Closed
- Dec. 3 Beef Project Meeting, County Government Center, 6 p.m.
- Dec. 24-25, 31 Extension Office Closed
- Jan. 1 Extension Office Closed
- Jan. 16 New 4-H Family Orientation, County Government Center, 6-7:30 p.m. (snow date = Jan. 23)
- Jan. 27 Association Meetings, County Government Center, 7 p.m.

4-H Project Leader Training

4-H Project Leader Training will be held on November 21, 6-8 p.m. at the County Government Center. All current 4-H project committee members, club and county project leaders (youth or adult), and adults/teens interested in facilitating project work with members during the next year are asked to attend to get everyone on the same page. The evening will include PIZZA/SALAD dinner, project member survey results, Walworth County Project experience goals, and guidelines for quality project meetings, resource ideas, planning time, and more! There will also be door prizes!

Please pre-register through your family's 4HOnline account no later than Friday, November 15th at noon.

Registration for this event will open in 4HOnline on October 11. To sign-up, you must first enroll or re-enroll for the 2019-2020 year and submit. Then log back in to your account and register for *Project Leader Training*. You do NOT have to be approved or fully screened to participate.

Youth Leadership Opportunities

Debbie is looking for youth leaders interested in assisting with afterschool program workshops at Turtle Creek School in Delavan this fall and spring. Commitments will be from 4:30-5:30 p.m. each night and youth will need to have their own transportation to the school. There may also be a little bit of additional prep time, depending on the activity pursued for each topic. Dates and topics for which youth leaders are still needed are as follows:

October 30 – Foods (need one more helper)	November 13—Aerospace/Rocketry
December 4 – Wildlife	December 11 – Electricity
May 6 – Crops/Horticulture	May 13 – Horse & Pony (preferably with an animal in tow)

Thank you to Josiah Harder, Claire Schilz, and Maddie and Jacob Kleist for volunteering for slots not listed. If you know of a youth leader interested in one of these open slots, please email or call Debbie (262-741-4959, deborah.harris@wisc.edu).

Back-to-4-H Night

A huge thank you goes to all of the club and project volunteers, both youth and adult, who hosted booths during this year's Back-to-4-H Night event on October 1. Thirteen project groups participated, along with a booth on 4-H Camp, Out-of-State Exchange, Cloverbuds, and General Info/Registration. Eighty-four prospective new members completed participation passports. A total of 5,844 promotional fliers, including 3,689 English, 191 Spanish, and 1,964 English/Spanish were distributed through 35 public and private schools county-wide. Additionally, four additional schools/groups agreed to share the promotional fliers digitally on their websites, through newsletters, or via social media; one school distributed fliers in their office and shared digitally. Fliers were also distributed at the Walworth County Fair and through a boosted post on the 4-H Facebook Page (11,882 people reached), and a press release was distributed to media outlets countywide. A Spanish interpreter was secured for the entire event, and an ASL interpreter had been coordinated for a requesting family (though not used, due to illness).

4-H Food Preservation Workshop Set

The county 4-H Food Preservation leadership is offering a Freezing Workshop on Saturday, November 9, from 1-3:30 p.m. in the County Government Center, Elkhorn. This hands-on workshop is open to all youth, grades 3-13. 4-Hers are welcome to sign-up their non-4-H friends. During the workshop, participants will prepare applesauce and butternut squash for freezing, and each participant will go home with a sample of each. Cost is \$5 per youth; checks should be made payable to the *Walworth County Senior Leaders' Association.* Pre-register by November 1 at noon by replying to this email or calling 262-741-4959. Share the following for each participant: 1) first and last name; 2) grade level; 3) email address; and 4) phone number for parent/guardian on November 9. This workshop is limited to first 12 youth who pre-register. Inform the Extension office immediately if you pre-register and your plans change so that youth on the waiting list to attend (if relevant) can be contacted.

4-H Promotional Display Available to Borrow

The Extension office has one 4-H promotional display available for clubs/groups to borrow and utilize at community events or displays in businesses throughout the year. If you have an event/instance that you would like to use it for, please contact the Extension office to get on the schedule. Be sure to let us know how many fliers you anticipate needing, along with when you plan to pick the display up and return it.

Responding to 4-H Inquiries

This is the season for lots of 4-H inquiries. To ensure that we are making our organization as welcoming and inclusive as possible, please make every effort to call/email new families reaching out to you back in a timely fashion (goal is within 48 hours). In nearly every case, your attention and responsiveness to their inquiry is their first real impression of how the 4-H club experience is going to go for them. It is especially important to get in touch with them in case they have accommodations requests (such as a language interpreter) which we will need as much time as possible to set up through campus (usually at least a week).

Notify Office of Changes in Meeting Locations/Times & Special Events

The Extension Office is basing its knowledge of your club and group meetings on what you submit in the club calendar portion of the charter each year. Any changes to dates, locations, or times need to be reported to us as soon as you are aware that they will occur in order for your club members to be covered by insurance. They are also important so that we know where and when to send prospective new families for your meetings. If you are a project group that does not submit a charter, but you are having meetings, please be sure that your meetings have been turned into the Extension Office before they happen.

Volunteer Enrollment

Adults who are planning to serve as 4-H volunteers this year are required to complete their annual enrollment on 4HOnline.com. Enrollment help is available from your general club leader if you are "affiliated" with a club. If you are not "affiliated," please call Sue at the 4-H office if you are having trouble enrolling: (262) 741-4954. Continuing leaders are encouraged to complete enrollment online no later than **December 1.**

In accordance with state policy, only volunteers who have completed the 4-H screening process and complete their annual enrollment online will be considered 2019-2020 volunteers. The screening process includes 4HOnline enrollment, mandatory reporter training (in 4Honline), background check (every 4 years), and VIP training (in person) If you need to complete the training, please contact Janel Heidelmeier at (262) 741-4960 or janel.heidelmeier@wisc.edu.

Be aware you will not be approved at the county level if all of these steps are not completed.

If you require the county 4-H Office to enter your enrollment in 4HOnline for you, a complete set of enrollment paperwork is required per the state guidelines, to be filled out and filed in the county office. These papers will be available on request from Susan Clark via phone 262-741-4954 or email at sclark@co.walworth.wi.us.

Enrollment Approval

A reminder to go into 4HOnline to approve your enrollment. If you have not enrolled yourself that will need to be done first. Enrollment is checked daily for General Leaders and they are approved as they come up, so they can approve the enrollment of the club members. Please have all re-enrollment approved by December 20, 2019.

VIP Trainings

The 2019-2020 VIP training dates have been set. All trainings will be held at the County Government Center. To sign-up please email sclark@co.walworth.wi.us no later than one week in advance. Pre-registration will determine if the training will be held.

Wednesday, December 4—6-8 pm

Thursday, January 30 – 6-8 pm

Wednesday, May 20 – 6-8 pm

Kids' College

Kids' College is a day full of fun workshops for all ages. Try a new project, learn from the experts, and have fun with your friends! This year the event will be held on Saturday, February 1. If you or someone you know would like to teach a class about ANY 4-H project, please fill out a Kids' College information sheet and turn it into Janel. Copies of the information sheet can be found on our website and the Facebook page.

Committee Reports:

Laurie Giorno gave HOP report: The last flea market was not very good once again due to weather. Jr. and Sr. Leaders should both be receiving about \$5000.00.

Lisa Brockman reported that the banquet planning was coming along fine.

Tim Boss made a motion, seconded by Diane DeBaere, to accept the budget report as presented; motion carried.

Hot Topic: Lakeland 4-H asked "how can we get more adults interested and involved in the Sr. Leaders organization?" It was agreed by all that sending out a mass e-mail to all of the parents letting them know that you do not have to be a leader to join in the meetings. The main thing is communication-letting adults know what we do and are about. Will work on getting an invite to all adults in the near future.

Unfinished Business:

Fall Forum clarification about payment: Tim Boss made a motion, seconded by Rick Thomas, to keep things as they are, motion carried.

Back to 4-H Night was a huge success. It was a great asset having the table with club information fliers that could be handed out.

Explorer/Cloverbud Workshop Report was given by Laurie Giorno. There were 22 members present--mostly boys. All enjoyed a fun-filled afternoon of events. Maybe next year, do not have it last as long. Had to come up with activities at the last minute to fill all of the time.

Debbie handed out the Family Perspective Survey results, and discussed them with us. As a county, significant gains were made in a number of areas—especially in terms of making club meetings more engaging, valuable, welcoming, and fun.

New Business:

Make sure to sign up for next year's Mixer/Activity/Hot Topic.

Exec Board Report: It was discussed that camp prices will stay the same as they were in 2017. Camp is returning to the old format of 4 days and 3 nights for 2020.

A committee was established to go over the Sr. Leaders Constitution and make needed revisions during January.

Debbie discussed the County 4-H Policy Updates. The date has been changed for enrollment of new members and re-enrolling add/drop to May 1 for members to be able to exhibit at the fair. Re-enrolling members must still be signed up for at least one project by the December 1 deadline to be eligible to show at the fair.

The fall forum participants will present mixer at the November meeting.

General Leader/Group Report: Dec. 14 will be a trip to Chicago for the German Christmas. Will meet in Harvard at the train station Cost is price of the train and spending money

There will be a trip to China Town in either April or May.

See Caroline Cornelison if you would be interested in donating food or giving gift cards for Brenda Warrenburg who is battling cancer.

Tim Boss made a motion, seconded by Jennifer Schell, to approve Billie Kust as Key Leader for the Photography project. Motion carried.

Tim Boss reported the Fair Board is concerned about the lack of cleanliness between the barns during the fair. It is getting harder for them to hire help to do the job. If there is any club willing to take on the responsibilities to do this, they will get paid for their time.

Election of Officers: Tim Boss made a motion, seconded by Rita VanSchyndel, to unanimously approve Lisa Brockman as Vice President. Motion carried.

Janice Schilz made a motion, seconded by Tim Boss, to retain Diane DeBaere as Secretary. Motion carried.

Caroline Cornelison made a motion, seconded by Janice Schilz, to retain Linda Giorno as NW District Representative. Motion carried.

Tim Boss made a motion, seconded by Jennifer Schell, to unanimously approve Renee Henningfeld Rieck as NE District Representative. Motion carried.

Tim Boss made a motion to adjourn the meeting. It was seconded by Laurie Giorno. Motion carried.

Respectfully submitted,
Diane DeBaere

(The minutes are unofficial until approved by the Association.)

Walworth County 4-H Senior Leaders Association Attendance Monday October 28, 2019

Club	Attendees
Big Foot Pioneers	Karen Reed
Elkhorn	Sarah Boss, Kristi Plenty, Tim Boss
Flamethrowers	Chelsea Police
Harvesters	Nancy Lee, Rodney Lee
LaGrange	
Lake Beulah	Colleen Henningfeld
Lakeland	Diane DeBaere
Linn	
Lyons	
Richmond	
Ridge Prairie	
Sharon	Jennifer Schell, Tracy Klein
Spring Prairie	Julie Thomas, Rick Thomas
Springfield	Rachelle Haacker, Rita VanSchyndel
Sugar Creek	Caroline Cornelison
Troy Center	
Valley View	
Walworth	
Whitewater	Laurie Giorno, Linda Giorno
Guests	Janice Schilz, Ray Schilz, Lisa Brockman, Letha Kuecker
Extension	Debbie Harris



WALWORTH COUNTY 4-H JUNIOR LEADERS

Monday, November 25, 2019 – 7:00 p.m.

Walworth County Government Center



HOLIDAY PARTY!

If you would like to participate in this year's white elephant gift exchange please bring a wrapped gift of a \$7.00 value or less. 😊

OPENING ACTIVITIES

Call to Order: Maya Ehlen

Pledges: Mason Meiners

Secretary's Report: Amanda Harder

Treasurer's Report: Josiah Harder

UW-Madison Division of Extension Report

Committee Reports

*HOP Committee: 2019 District Reps

UNFINISHED BUSINESS

- Any?

NEW BUSINESS

- Kids College—February 1
- Fall Forum Report
- Junior/Senior Leaders' Banquet Report
- Expansion & Review Committee Sign-up
- Club/Group/Youth Leader Reports
- October Meeting— Program Planning
 - Ice Breaker:
- Other?

ADJOURNMENT

ANNOUNCEMENTS

Next Junior Leaders' Meeting – January 27 at 7:00 p.m. at the Government Center

Next 4-H Executive Board Meeting January 15– at 7:00 p.m. at the Government Center (**Junior Leaders to Lead*)

Junior Leaders' Association Meeting Minutes

October 28, 2019

Government Center

Junior Leaders President, Maya Ehlen, called the meeting to order at 7:00pm. Parliamentarian, Mason Meiners lead the Pledges. Then we had the Secretary's report which was read by Secretary, Amanda Harder. We introduced the 2019-2020 Officer Team with each of them standing when their name was read in the minutes. Kylie Kundert moved to approve the minutes as read and Rylee Constable seconded. Motion carried. Moving onto the Treasurer's Report. Treasurer Josiah Harder reported that we had plenty of money as we enter into the new 4-H year. David Crudden moved to approve the Treasurer's Report, and Lucy Ehlen seconded. Motion carried.

We then moved onto the UWEX report, which included the following:

- Debbie is organizing After-School Programs at Turtle Creek Elementary School in Delavan. She needs 4-H youth leaders to help, specifically youth leaders in the following projects:
 - Foods - which was the next one on Oct 30.
 - Wildlife
 - Horticulture/Crops/Gardens
 - Aerospace
 - Horse and Pony (preferably with an equine attached)
 - Josiah Harder, Claire Schilz and Maddie Eggert were thanked for filling previous slots.
- Back to 4H Night was a huge success with 85 potential families coming through. Janel Heidelmeier thanked everyone for his or her help.
- The Foods Project will be hosting a preservation workshop on November 9 from 1-3:30 at the Government Center. There will a \$5 fee per person.
- Kids College will happen this year on Feb 1 from 9-4:00, but needs volunteers in order for it to happen.
 - Teachers are needed for classes related to 4H projects. If you are interested or know someone, Janel passed around planning sheets.

We then moved onto Committee Reports. The only ongoing committee, the House of Pork Committee has yet to meet this year, so we moved on. Next on the agenda was the Unfinished Business, which included the following:

- The Budget Committee had met before the meeting. Josiah read the new budget to see if anyone had any objections to it.
 - Janel reminded everyone that we still needed to budget funds for the annual Officers Retreat. Janel proposed that \$1200. Mason brought the proposal to the floor by proposing that we set aside \$1200. Kylie to motioned to approve that proposal and add it to the budget and Lucy seconded. Motion carried.
 - Hailey Rieken motioned to approve the budget with the addition of \$1200, and Ty Adams seconded. Motion carried. The budget was approved.
- The Jr/Sr Leaders Banquet will be held at the Monte Carlo room on November 17. There are reservation sheets available on the table.
- Fall Forum is this upcoming weekend. Jr Leaders is paying $\frac{1}{3}$ of the total cost, \$53.30 per delegate.
- Officers School was a success. Those that attended shared what they had learned.
- NE/SE District Reps
 - Janel reminded everyone of the requirements that eligible candidates must have attended 5 meetings, and be in their second year of Jr Leaders unless no candidates are found meeting those requirements, then anyone from that district is eligible.
 - Kylie Kundert was the only one present from the SE District and self-nominated herself. She was voted in by the association.
 - Emma and Gina Henningfeld were the only ones from the NE District. Despite this being their first meeting, they asked if they could think on it. Gina later decided that she would represent her district.

We then continued onto New Business, which included the following:

- Kids College is coming up. Once again, help is needed for this to happen.
- The County 4-H Policy is being updated to better reflect new state policies. Notable changes are:
 - New members will now have until May 1 to enroll in order to be Fair eligible.
 - New deadlines are to reflect who is eligible to show at fair.
 - It will be emphasized in the document that in order to show animals, you need to check deadlines for that species department.
- Executive Board Highlights
 - It was noted that despite being the shortest executive board Amanda had ever been in, a lot of discussed.
 - Biggest news from the Exec. Board was the new county policies and that 4-H Camp is going back to the four days instead of five. The fees will be similar to 2018.
- Space Camp Report
 - David Crudden shared his experiences attended the 2019 WI Space Camp and thanked the Junior Leaders for supporting him to go.

Maya then asked for the club/project reports.

- Sharon recently visited the Apple Barn.
- Maya shared her county wide Food Drive
 - See the Newsclip for details.
 - The club that brings in the most will get an undetermined prize.

Moving onwards, the specifics for the November meeting was announced. On Nov. 25th, we will be having our annual Holiday Party. Once again we will be having a white elephant gift exchange:

- If you want to participate, you have a limit of \$5-10 to spend.
- There will be other activities.
- If you bring a friend who is in 4-H, you are automatically entered in the door prize.

Maya then asked for a motion to end the meeting. Ty moved to end the meeting so we could make pizza and Rylee seconded. Motion carried.

After the meeting, we made pizza.

Respectfully submitted,
Amanda Harder

(The minutes are unofficial until approved by the Association.)

**Walworth County 4-H Junior Leaders Association Attendance
Monday October 28, 2019**

Club	Attendees
Big Foot Pioneers	Sarah Reed, Alia Woss
Elkhorn	David Crudden
Flamethrowers	
Harvesters	
LaGrange	
Lake Beulah	Gina Henningfeld, Emma Henningfeld
Lakeland	Bobbie Neal, Ty Adams
Linn	Kylie Kundert
Lyons	
Richmond	
Ridge Prairie	
Sharon	Bethany Klein, Eric Klein
Spring Prairie	
Springfield	Claire Schilz
Sugar Creek	Maya Ehlen, Lucy Ehlen, Hailey Rieken, Rylee Constable
Troy Center	
Valley View	
Walworth	Amanda Harder, Josiah Harder, Anna Haney
Whitewater	Millie Meiners, Mason Meiners
Guests	
Extension	Janel Heidelmeier