



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
WALWORTH COUNTY



## Walworth County 4-H Camp Counselor Candidate Reference Form

Applicant's Name: \_\_\_\_\_

Reference Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City/State/Zip

The applicant listed above is applying to be a part of the county 4-H Camp Counselor Team and would like you to serve as a reference for their application. The mission of the Wisconsin 4-H Youth Development program is to help youth learn skills for life. The program develops youth by providing an informal learning structure through which they can set goals, learn at their own pace, practice skills, develop new attitudes, and apply what they have learned. Please provide your honest comments and thoughts regarding the applicant's current abilities and character. The Camp Counselor program goals include developing both abilities and character in its participants. The only way to help these young leaders improve/grow is to know their true abilities. Your comments will be kept confidential.

**Please enclose this reference form in a sealed envelope with your signature across the seal, and return it to the applicant for their submission with their application.** Alternatively, you may mail the form directly to the Walworth County Extension Office: 100 W. Walworth Street, POB 1001, Elkhorn, WI 53121. You may also fax it to 262-741-4955, or scan and email it to [deborah.harris@wisc.edu](mailto:deborah.harris@wisc.edu). **This form is due in the Extension Office no later than 9 a.m. on February 5, 2020.**

Indicate how long and in what capacity or position you have known the applicant:

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Please use this checklist to evaluate the applicant's leadership qualities. Use the following marking system: **E = Excellent**      **G = Good**      **F = Fair**      **N = Not known**

Understanding of Self	_____	Decision Making Ability	_____
Dependability	_____	Initiative	_____
Flexibility	_____	Respect for Others	_____
Communication Skills	_____	Enthusiasm	_____
Sense of Humor	_____	Independence	_____
Resourcefulness	_____	Ability to Lead	_____
Ability to Problem Solve	_____	Ability to Follow	_____
Exhibits Character	_____	Understanding of Others	_____

Please share your impression and knowledge of the applicant's qualifications for the position of 4-H Camp Counselor Team member by using specific examples where possible.

1. Does the applicant have the ability to work in a leadership role?      Yes      No  
Does the applicant have the ability to step back and follow?      Yes      No  
Give examples.
  
2. What additional skills, abilities, and attributes does the applicant have that would be helpful as a part of this team?
  
3. Describe the character traits that this applicant currently possesses and those the applicant could grow in.
  
4. How would you describe the applicant's willingness to work with others and learn from others?
  
5. Would you be willing to put this applicant in a leadership position within your organization/  
business/school/organization?      Yes      No      Why?
  
6. Do you know any reason why this person should NOT be considered for this position?  
Yes      No      Why?

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your responses.

***Please return this form to the Walworth County Extension Office by 9 a.m. on Feb. 5.***

*If submitting the fillable PDF version of this form, please be sure to save your responses and then attach your saved version to your email.*